

2027 ONLINE PLEDGE CARD INSTRUCTIONS

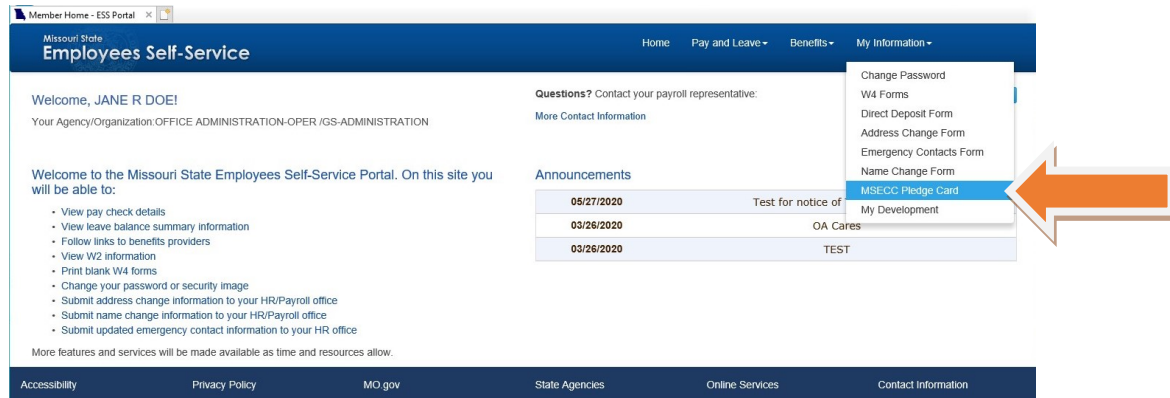
State employees who have access to the Employees Self-Service Portal (ESS) may choose to complete their MSECC pledge card online.

REGISTERING FOR ESS

For employees who do not have an active ESS account, signing up is easy. Visit <https://ess.mo.gov/> and click the “Register Now” button under the “Registration” heading. Active state employees must fill out their last name, last four digits of their SSN, date of birth, agency where they work, ZIP Code of residence, and the net pay on their most recent paycheck.

EMPLOYEES ALREADY REGISTERED FOR ESS

If you already have an account with ESS, once you have logged in, the MSECC Pledge Card is located in the “My Information” dropdown menu in the upper right-hand corner.



After selecting “MSECC Pledge Card”, you will be directed to the online donation platform.

Welcome to the Missouri State Employees Charitable Campaign online pledge card!

At this time only pledges via payroll deductions can be entered online. If you would like to make a pledge via check or money order, please contact your charitable campaign coordinator. Online pledges can be entered 8-25-2021 thru 10-31-2021 for campaign year 2022.

Step-by-step instructions for completing the pledge card can be found here: <https://msecc.mo.gov/msecc-online-pledge-card-instructions/>

MSECC is excited to introduce a new Continuous Pledge option! This option, which is opt-in only, not mandatory, allows active state team members to designate a pledge amount and charity that will be deducted from their paycheck until you cancel or change the pledge. No more having to look up your favorite charity each year during the annual campaign, you can “set it and forget it”! If you are interested in opting in, make sure to select the appropriate check box below! If you are not interested in the Continuous Pledge option, you may still designate a pledge that runs for one calendar year before it ends.

Region:
Name:
Work Email Address:
Work Phone Number:
Agency Code: Organization Description:
Reporting Organization:

Select record to view previous contributions or click New Pledge to enter contribution for current campaign. If you would like to make changes to your current pledge click on pledge, make adjustments, and save the pledge. If you have questions, please contact the MSECC Manager at (573) 751-6846 or MSECC@oa.mo.gov.

Campaign Year	Method of Contribution	Amount	Total Amount	Century Club	Name Released	
2021	Payroll Deduction			Yes	Yes	Select
2020	Payroll Deduction			No	Yes	Select
2019	Payroll Deduction			No	Yes	Select

[New Pledge](#) [Copy Previous Year's Pledge](#)

The online pledge card has a record of your previous donations to the campaign.

To complete a new pledge, click the “New Pledge” button. Or, you may copy your previous year’s pledge.

Campaign Year

2022

Preferred Email Address (for MSECC purpose only)

To donate to more than one charity, click the “Add” button. Once you have completed your pledge card, click Save. You will receive your records.

Charity Code	Charity Name	Pay Period Amount		Amount
			X 24	
		\$0.00		\$0.00

Search online charities at <https://msecc.mo.gov/charities.html>

☐ As a **Century Club Plus member**, I would like to receive a **mini Century Club wall calendar** in recognition of my contribution

☐ My **name, home address** and **donation amount** may be released to the charitable organization(s) to which I am contributing

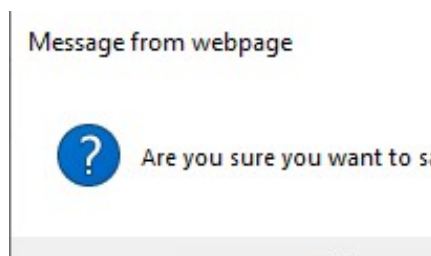
Donation Time Period (select one option)

☐ Continuous Pledge: I hereby authorize the State of Missouri to deduct the amount shown from my pay each pay period beginning until revoked by me in writing. **Initials**

☐ Calendar Year Pledge: I hereby authorize the State of Missouri to deduct the amount shown from my pay each pay period beginning

Employees will fill in: a preferred e-mail address (if other than work e-mail), charity code(s) and contribution amounts. Charity codes may be obtained from the “Quick Charity Reference Guide” or the MSECC website: <https://msecc.mo.gov/public/charities.html>. Employees may choose to be recognized for contributing \$120 or more annually (Century Club Plus). They can authorize the release of their name, home address, and donation amount to their recipient charity by checking the appropriate boxes on the pledge card. Employees must also specify the time period for their pledge, either for one calendar year or a continuous pledge that will roll over annually. The pledge card must be initialed (in place of a signature). To donate to more than one charity, click “Add” to add another line. You may donate to as many charities as you wish.

Once you have completed your pledge card, click the “Save” button. A window will appear to confirm whether you’re sure you want to save. **Selecting “OK” will submit your pledge.**



You will see a green bar indicating that your pledge was submitted successfully.

Your pledge has been successfully submitted.

Campaign Year

2022

Preferred Email Address (for MSECC purpose only)

MSECC@oa.mo.gov

×

To donate to more than one charity, click the "Add" button. Once you have completed your pledge card, click Save. You will receive your records.

Charity Code	Charity Name	Pay Period Amount		A A
4000	Undesignated Region 4 - Central Missouri	25.00	X 24	
		\$25.00		\$t

Search online charities at <https://msecc.mo.gov/charities.html>

☒ As a **Century Club Plus member**, I would like to receive a **mini Century Club wall calendar** in recognition of my contribution

☒ My **name, home address** and **donation amount** may be released to the charitable organization(s) to which I am contributing

Donation Time Period (select one option)

☒ Continuous Pledge: I hereby authorize the State of Missouri to deduct the amount shown from my pay each pay period beginning until revoked by me in writing. **Initials** JD

At any point in the campaign, you have the option to delete your existing pledge and enter a different one. Once the campaign closes, if you'd like to make changes to your pledge, contact the MSECC Manager at msecc@oa.mo.gov or 573-751-5076.

You will receive a confirmation email to your work email or preferred email address as entered above for MSECC purposes only.



Thu 8/12/2021 12:09 PM

MSECC Pledge Card Confirmation

To

Thank you for completing a pledge card for the 2022 Missouri State Employees Charitable Campaign! Below is a copy of your pledge for your

Charity Code	Charity Name	Pay Period Amount	Annual Amount
4000	Undesignated Region 4 - Central Missouri	25.00 X 24	600.00
		\$25.00	\$600.00

[X] As a **Century Club Plus member**, I would like to receive a **mini Century Club wall calendar** in recognition of my contribution of **\$120**.

[X] My **name, home address and donation amount** may be released to the charitable organization(s) to which I am contributing.

[X] I hereby authorize the State of Missouri to deduct the amount shown from my pay each period beginning 1-1-2022 and continuing until rev

Because you opted in to the Continuous Pledge option, each year after the kickoff we will send a reminder email to the address we have on file the amount pledged. If your charity is no longer participating, you will have the option to change the charity, or allow the donation to roll over : it will be split among the charities in your region. If you wish to change the charity or amount, or cancel your pledge, the email will have instru have any questions, please contact the MSECC Manager at stacy.strope@oa.mo.gov or (573) 751-6846.

Pledge cards may be submitted via the online platform between the **statewide kickoff date, August 26, 2026, and the campaign end date, October 31, 2026.**

If you need further assistance, please contact the statewide MSECC Manager at 573-751-5076 or MSECC@oa.mo.gov.

Revised 06/29/2026

