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| In order to complete an application for the Missouri State Employees Charitable Campaign (MSECC), you will need to create a MoLogin account. **Step A): To create a MoLogin account:** 1. Go to the Missouri Request Account Page at <https://moaccount.mo.gov/Account/RegisterRequest>
2. Enter the email you want to use as your account ID. As staff at charitable organizations can change over time, if you have a generic informational email account, that would be the best one to use.
3. An MO Login Account Request email will be sent to the email address you provided. The email will include a link to the page you need to enter the following details. Note: this link expires in **one hour**.
	1. First Name – Your first name.
	2. Middle Name – Your middle name. (optional)
	3. Last Name – Your last name.
	4. Email – The email from line two above.
	5. Password – Your password of choice. Do NOT use your email password. For help review the Password Rules box on the screen.
	6. Password Confirm – Enter your password of choice again.
	7. Once the above information is completed, click the Create Account button.
4. Your MoLogin account was created.

**Step B): Once you have a MoLogin account, log in to the MSECC application:** 1. Go to https://apps1.mo.gov/mseccapplication
2. Log in with the email address and password you just created above. This will be how you access the MSECC application in the future.
3. You have now set up your account and can complete the MSECC application.
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